

Position: Project Manager

Salary: Dependent on experience - starting from \$40k per year for full time employee

Benefits: Health insurance or Wellness Stipend

2 weeks paid vacation

Flexible schedule

Responsibilities:

- Manage team of entry- and mid-level carpenters & laborers
- Train new employees on production and install methods of our prefabricated panel system
- Read, interpret, & redline architectural drawings alongside design team
- Identify broad-strokes team & schedule needs for production, relay requests to Shop Manager
- Write up material takeoffs (MTO's) for each project managed, deliver to shop mgr for bulk ordering
- Set project timelines & production milestones - share with Shop Manager, principals, and design team
- Budget tracking - Project Ordering & Inventory tracking of all materials consumed - requests for standing/inventoried materials made to Shop Manager when necessary
- Track and report production metrics for project
- Quality control on panel production
- Develop Project outline: Sequence build order, shipping/site/install logistics, including coordination with crane & transport entities
- Identify, gather and deliver proper tools to site prior to trailer arrival
- Manage site install, punchlist items for team completion and project handoff
- Coordinate with all contracted trades (GC, foundation, etc) on scope of work and quality control/review
- Act as main point of contact and relay requests for information from client to principals or design team as necessary
- Request and schedule team meetings between design and production when needed
- Weekly update meetings for production & install carpenters - go over schedule, delivery expectations, etc.
- Written Requests for Information (RFIs) to design team for any clarifications

Qualifications:

- Experienced carpentry skills and expertise in light wood frame construction
- Comfort working from heights
- Ability to lift 50 lbs or more
- Willingness and enthusiasm to operate in collaborative team environment
- Driver's license and personal transportation
- Capacity to oversee a production and install team of 2-6 people
- Proficiency with google and excel spreadsheets,
- Experience with budget tracking, scheduling, and
- Proficiency with CAD and Sketchup is a bonus

Work Location:

- Rockland, ME and project sites throughout the region
- Some overnight travel may be requested for site installs requiring 2+ hours drive from Rockland, Maine

Full time positions begin at 32 hours per week. This position is located in Rockland Maine. Some weekend and evening work for site assembly work may be necessary from time to time.

Croft is a company that builds superinsulated, ultra-environmentally friendly buildings in our shop, and erects these buildings in mere days on construction sites throughout the country. We are more than just a prefab company- we are actively creating an industry standard that is an accessible, friendly solution to climate and environment challenges. Our buildings capture and store atmospheric carbon, are incredibly energy efficient, and healthier for both the workers creating them and their future inhabitants.

Croft strives to create a welcoming, communicative work atmosphere, where we can build better, faster, smarter, and more safely together. You'll find a supportive, motivated team that restlessly works together to find novel, environmentally friendly solutions to a better built environment. The core principles at our company are kindness and clarity of communication; while anyone can (and should!) be trained in how to construct buildings with our methodology, our mission is to build a healthier future, a gentler form of business growth, and an environment for generating better lives for all. Individuals who relish the details, enjoy finding efficient solutions, and are driven to improve the future will always be welcome. Get in touch at info@croft.haus to discuss this role!

